

SAULT COLLEGE OF APPLIED ARTS & TECHNOLOGY
SAULT STE. MARIE, ONTARIO

COURSE OUTLINE

Course Title: PROFESSIONAL INTERACTION
(Professional Development, Ethics, and
Career Planning)

Code No.: CCW 118-3

Program: CHILD AND YOUTH WORKER

Semester: SIX

Date: JANUARY 1994

Professor: JEFF ARBUS, CCW, M.A.

New: _____

Revision: X

APPROVED: _____

K. DeRosario
K. DeRosario, Dean
School of Human Sciences
and Teacher Education

DATE: _____

Jan. 17/94

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COURSE DESCRIPTION

This course will focus on the student's growth and development as a professional person. Principles of multi-discipline practice, interaction, collaboration and consultation will be surveyed. There will be an emphasis on personal and interprofessional sensitivity, growth and understanding. Topics also include advocacy, government and policy as they affect child and family services. Employment search, being interviewed, preparing for graduation, and issues which effect the ongoing development of the Child Care Worker will be featured. The course will emphasize the study of and demonstration of commitment.

OBJECTIVES

By the end of the course, students will have:

1. Described their own professional identity and role;
2. Explain relevant professional ethics, attitudes and practices;
3. Expanded awareness of related professionals, paraprofessionals, non-professionals, agencies and services, self-help groups, and the nature of their relationships to Child Care Work;
4. Discuss some of the pitfalls and myths of "professionalism";
5. Described job search skills and set career goals - career planning and lifelong learning;
6. Researched trends in the work place, including entrepreneurship - developed a personal portfolio;
7. In depth study of the topic of commitment, and demonstration of professional commitment.

LEARNING RESOURCES

Provided by the student:

1. Krueger, M. (1986). Job Satisfaction for Child and Youth Care Workers. Washington, D.C. Child Welfare League of America.
2. Raychabe, B. (1993). Pain ... Lots of Pain. Ottawa: National Youth in Care Network.

COURSE REQUIREMENTS

1. **Resume**

Each student will prepare a formal resume. Details will be provided in the first class. Due the Tuesday January 25, 1994, 9:30 am. No late submissions will be accepted unless medical or similar emergency is verified to the instructor's satisfaction.

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2. Self Presentation

Each student will be required to make two oral "self-presentations" to the class. Each oral will be at a different point in the course.
Titles: For the first oral, all students will have the same topic: "Explain what a Child and Youth Worker is/does".
For the second oral, each student will be free to explore the first topic on a more personal basis; the topic will be "One thing I Know" and/or "One thing I Can Do" in the field of Child and Youth Work.

Rules:

1. Time limit - 3-5 minutes - will be rigidly adhered to. An ability to stay within the time limit will be reflected in the grading.
2. For further grading consideration students will have to convince the instructor that the subject matter and language used is their own.
3. Students' ability to convey a sense of their own commitment to the subject, and a sense of their own confidence in the subject matter will be reflected in the grading.
4. Students will not be permitted to use notes of any kind, nor to ask questions of the audience. Neither the instructor nor the others in the audience will be permitted to ask questions of or comment to the presenter.
5. Memorizing and "rote recall" will be viewed as an unfavorable presentation style.
6. Duplication of topics for presentation #2 will be prohibited, so all are encouraged to have one or two back up topics

Recommendation: This project addresses skills needed to make effective oral presentations. It is presented in this course as a preparation for employment interviews. To obtain full benefit of this learning experience it is suggested that students "dress for the occasion", and do some research on "effective presentation skills".

Due dates: First oral topic presentations will be on February 8, 1994. Second oral presentations will be on March 8, 1994.

3. Review of Text

Students are required to submit a 1000 work (typed) review of the text "Pain ... Lots of Pain"

The review is to focus on:

- a) summary of the thesis
- b) student's reactions to the thesis, research, and style
- c) student's own research to support positions of the author, or student's own positions
- d) student's concluding summary of what they consider to be the essential components of child and youth work

Due Date: March 29, 1994

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4. Special Project - Entrepreneurship

All students will be involved in this special project. Some will work in groups, and some individually - this determination will be based on topic interest.

The overall theme of this project is an investigation of "entrepreneurship" in the Child and Youth Work Field. As one outcome, students will develop a detailed career plan. Each plan will be unique to the interests of the student(s) working on the plan.

Students will be involved in the design of this project, and in all phases of research, or development and implementation of this project.

The course professor will guide the project and have final approval of all phases of the project.

The grading for this assignment will be based on each student's demonstration of commitment to the project, as evidenced by their level of participation, contribution and enthusiasm. Grading will also be based upon the quality of the final report/career plan.

Regular reports to classmates will be expected.

This project will begin on January 18, 1994 and will conclude (tentatively) on April 26, 1994.

5. Various papers

A series of five essays designed to consolidate self-awareness with regard to completion of the Child and Youth Worker Program, and preparing for a career as a professional C.Y.W. Each essay will be assigned at intervals during the course. The course professor will provide each topic and details in class.

6. Class Participation and Commitment

Attendance, contribution, effort, participation, feedback will all be essential. If you miss a class it is your responsibility to find out what was done. Calling the instructor at home is acceptable in emergency situations only. This is a participatory class. There will be considerable discussion and self-directed learning.

Some short readings may be assigned on related topic areas.

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GRADING

1. Resume	15%
2. Self Presentation (2 x 10% each)	20%
3. Book Review	15%
4. Special Project	20%
5. Various papers (5 X 5% each)	25%
7. Class Participation	5%

NOTE: All written reports must be typed and double-spaced, with a minimum 2 1/2 cm margin on both sides of the paper. All reports must have a cover page identifying the title of the report, the author, and the class it is for, and the date of submission.

The resume must be typed, in "ready-to-mail" form, and must conform to commonly-used guidelines for resumes. The College's "Resume Guide presents one such format. Alternate formats may be used if they are justified to the instructor.

COLLEGE GRADING POLICY

- A+ = 90-100%
- A = 80- 89%
- B = 70- 79%
- C = 60- 69%
- R = Repeat (Less than 60%)

SPECIAL NOTES

Students with special needs (eg. physical limitations, visual impairments, hearing impairments, learning disabilities are encouraged to discuss required accommodations confidentially with the instructor.

Your instructor reserves the right to modify the course as he/she deems necessary to meet the needs of students.